



AMERICAN LEGION AUXILIARY  
DEPARTMENT OF WASHINGTON  
**EVERGREEN GIRLS STATE**



January 2016

Dear Evergreen Girls State Unit Chairman,

Thank you, for your interest in the Evergreen Girls State program! We could not do this without you! You, the Unit, are responsible for the selection and sponsorship of each future citizen to Evergreen Girls State. The Girls State committee is depending on you to find tip-notch quality young ladies to send to Evergreen Girls State!

In this packet you will find helpful information on the essentials of the American Legion Auxiliary Evergreen Girls State program. **Please give this information to your Girls State Unit Chairman!** By sending this to each Unit, we (the Girls State Committee) are hoping each Unit Girls State Chairman will have this essential 2016 information!

Please examine the Unit Chairman handbook where you will find a useful brief explanation about each aspect of the program. This will provide answers to many questions you may be asked by both parents and their daughters. You will also find a copy of the information that will be sent to schools in January, along with a timeline and a list of essential facts for your use. Please look through this information! Feel free to copy any of the information for use in the schools!

If you have new schools in your area or schools that have not received Evergreen Girls State information or if you have a contact name at your local high school, please contact me or contact Patty Griffith at [pagriffith23@gmail.com](mailto:pagriffith23@gmail.com) or at (509) 839-3901 and we will get that information out to them. I have found that if you have a contact name on the information it is more likely to arrive where it needs too!

We have also put together a 5-minute video showing the facets of the Evergreen Girls State program. Check us out on YouTube using the search topic of American Legion Auxiliary Evergreen Girls State 2016. This is a great tool to show prospective candidates about our program. Our hope is that more high school juniors will be able to watch our promotional information via social media!

Thank-you for the hard work you are about to take on and please, don't hesitate to ask the Girls State committee any questions you might have. We are here to help!

Sincerely,

*Andy Dobson*

Andy Dobson, Director  
Evergreen Girl State  
American Legion Auxiliary  
[adobson025@gmail.com](mailto:adobson025@gmail.com)  
(509) 839-5510

**American Legion Auxiliary  
Evergreen Girls State  
Unit Chairman Timeline**

January 2016

Greetings! Preparations for another Evergreen Girls State session are in full swing. Please start promoting our Evergreen Girls State program to your local high schools. This program relies heavily on your support and your efforts! The Girls State Committee thanks you for your support and dedication! Together, we will keep this "workshop of democracy" a program of high excellence and something we are proud of!

I would like to facilitate the lines of communication between the Girls State Committee, Girls State Unit Chairman, and the membership. I feel the future citizens will only benefit from our open lines of communication. Please give this information to your Girls State Unit Chairman.

**General Information:**

**Dates:** June 12<sup>th</sup> through June 18<sup>th</sup>

**Place:** CWU, Ellensburg, WA

**Price:** \$285 per girl (*attendance fee*)  
\$120 registration fee

**Numbers:** Open enrollment

The following information is a suggested timeline to guide you in your preparations for citizen selection to Evergreen Girls State.

**January**

Schools should be receiving information from the ALA that includes; application forms, informational letters and a letter to the principal. (*If you would like a school packet, please contact me and I will be glad to send you one!*)

**February**

Fees for candidates your Unit is sponsoring should be sent to Department along with the Evergreen Girls State Reservation form (*received in Department mailing*). Please include the number of candidates and the schools they are representing.

**Department requires your Unit to pay the sponsorship fee before you will receive the green reservation card. You will receive one card per one reservation. Address:**

**Nicole Ross, Department Secretary  
American Legion Auxiliary  
P. O. Box 5867  
Lacey, WA 98509-5867  
(360) 456-5995**

Make sure schools have received our information. You may also want to make an appointment with school officials to accommodate both your schedule and that of the school's. A positive first encounter is essential for us to work together smoothly.

Arrange to meet with school Principals, Counselors and/or the Junior Class Advisors. As you meet with school personnel, reinforce the idea that our program is open to any junior girl who wants to apply. Ask the school for help in advertising the program in a school bulletin or school wide

posters. **We welcome help from school personnel, but remember this is our program!** Your Unit should conduct a selection process. The method of selection is up to your individual Unit. **Remember, the American Legion Auxiliary Unit is responsible for the selection of young ladies to attend Evergreen Girls State!**

### March

Check that all applications have been returned. If they have not, contact the schools again. Setup your selection committee using either Auxiliary members or a panel involving both school personnel and Auxiliary members. Most Units have used a variety of selection methods and I would recommend you use whatever process has proven successful for you. We do need to be active in the selection process! **It is best to make selections by April 1<sup>st</sup>.**

### April

Contact your District President if you have not received information on an orientation in your area. She should have received information from the Director coordinating a time and place for your orientation. Make sure all citizens and alternates are aware of orientation dates and encourage them to attend with their parents or guardians.

**Communication is the key!** The more we communicate with these young ladies, the greater success each will be able to enjoy while at Girls State. If your district arranges a form of transportation to Girls State, include that information with the green reservation form. We encourage all the participants to take advantage of transportation!

### May

This is the last opportunity to make sure your chosen candidate and alternates have mailed in their registration forms. ***Please check the green cards*** to insure each young lady has provided the proper information. This will guarantee that each citizen will receive her information in a timely fashion and is able to arrive in Ellensburg prepared for Girls State! **The deadline to purchase a reservation green card is May 20, 2016. The deadline to receive a refund of the attendance fee is May 23, 2016 by 5:00 pm.**

**All reservation cards must be postmarked by May 23, 2016!! No exceptions!! Please send to:**

**Patty Griffith  
Evergreen Girls State  
797 Dayton Drive  
Sunnyside, WA 98944-1866  
(509) 839-3901**

### June

On the morning of June 12<sup>th</sup>, wish all your young ladies the best of luck as they leave your community. You may wish to check your transportation lists to guarantee everyone's presence. ***Keep in touch with your Girls State citizens and make them aware of your involvement in this program.*** Be sure the citizen and her parents have your name and phone number in case of any questions. Remember to invite these young women back to your Unit to share their experiences with your Unit. It is often rewarding to hear how successful they were!

The Girls State committee is here to assist you. If you have questions, please let us know. Thanks!

Andy Dobson, Director



## *American Legion Auxiliary Evergreen Girls State 2016*

**Here is a quick reference guide to Evergreen Girls State facts!**

### **Dates**

- Dates—June 12<sup>th</sup> through June 18<sup>th</sup>, 2016
- Registration cards must be purchased through Department by May 20<sup>th</sup>!
- Refunds—must be made through Department by 5 pm on May 23, 2016.
- Registration cards must be sent to Patty and postmarked by May 23, 2016
- Deadline for the Samsung Scholarship is June 12, 2016.

### **Cost**

- Cost per citizen---\$285
- Registration fee---\$120 (paid by the citizen at the time of registration)

### **Place and Time**

- Place—Central Washington University, Ellensburg
- Registration times—June 12<sup>th</sup> from 12-2 pm in the Lombard Room.

### **Addresses**

- Department: Box 5867, Lacey, WA 98509-5867
- Andy Dobson, PMB 183, 1726 Gregory Ave., Sunnyside, WA 98944
- Patty Griffith, 797 Dayton Dr., Sunnyside, WA 98944 (Registration)

### **Website addresses**

- [www.walegion-aux.org](http://www.walegion-aux.org)
- [www.evergreen-girlsstate.com](http://www.evergreen-girlsstate.com)
- [www.boysandgirlsstate.org](http://www.boysandgirlsstate.org) (from National)
- Check us out on YouTube at American Legion Auxiliary Evergreen Girls State 2016

### **College tuition website and information**

- [www.leadershipcredit.org](http://www.leadershipcredit.org)
- 6 credits at \$60 per credit through Adams State University

### **Contact information**

- Andy Dobson [adobson025@gmail.com](mailto:adobson025@gmail.com)
- Nicole Ross, Department Secretary [secretary@walegion-aux.org](mailto:secretary@walegion-aux.org)
- Barb Rutherford [barblovesfrogs@nwi.net](mailto:barblovesfrogs@nwi.net)
- Patty Griffith [pagriffith23@gmail.com](mailto:pagriffith23@gmail.com)